

**Information about these data sheets**

Last updated June 2, 2022 (KLH)

Designed for use by Coastal Monitoring Fish and Invertebrate Field Crews

Designed to be printed, then photocopied double-sided onto waterproof paper

Form Site-Side 2 is a Word file, CM-fldchklist-Ver5

Two copies of the Invert-WQ sheet should be printed to be photocopied back to back to allow for 4 zones per s One

double-sided fish sheet will be needed PER NET, so print MANY of these forms

Crews only need a couple of copies of the codes-defs and Veg-list sheet (print these back to back and then laminate)

**Notes for use:**

One copy of the site sheet (both sides) should be filled out per site.

Use the checklist on the back to ensure everything gets done at a site.

Water quality can be put on EITHER the invert sheet or the fish sheet (no need to duplicate).

Check boxes allow indication of which sheet is used for WQ. This allows crew flexibility

See the Fish and Invertebrate SOP for the detailed instructions on sampling sites.

**Site Overview**

**Datasheet version: 3**

Site ID:	Site name (optional):	Crew code: Crew chief name:	Sampling type: New Finishing incomplete site
Sample Date:			

**Shoreline**

Shoreline Structure	% of site	Landcover near shore	% of site	Photo #s	
1. Sand Beach		1. Low Density Resid.			<b>GPS Unit No.:</b> _____  Boat launch waypoint: _____  Boat launch lat: _____ Boat launch long: _____  <b>Camera ID:</b> _____
2. Rocky Shoreline		2. High Density Resid.			
3. Cliff		3. Commercial/Indust			
4. RipRap		4. Ag			
5. Vegetated Bank		5. Upland forest			
6. Muddy Bank		6. Forested wetland			
7. Marsh		7. Marsh			
8. Other		8. Stream			
		9. Other			
		Can't see land (e.g., cliff, hill)			

**Site morphometry & connectivity**

Braiding Index (riverine wtlnd only; select only one)

- 0 channelized river
- 1 unchannelized river, no meanders
- 2 moderate meanders, no braiding
- 3 multiple channels; no permanent vegetation
- 4 multiple channels with permanent vegetation

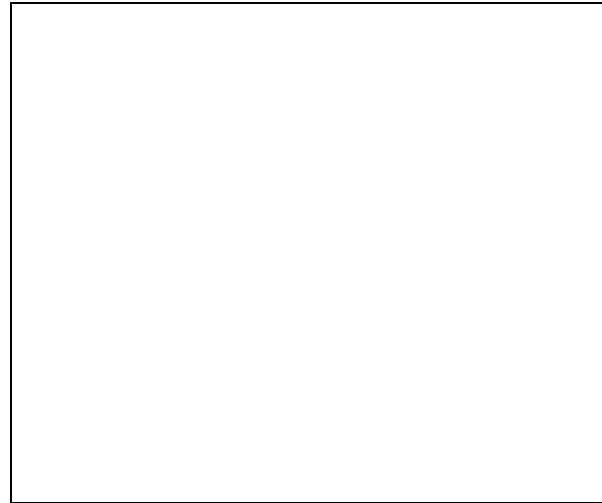
Hydrologic connection to lake (select only one)

- 0 strictly riverine connection to lake
- 1 fully exposed to deep water portion of lake
- 2 fully exposed, but partially protected from direct wave action (e.g., submerged bar)
- 3 partially protected by sand bar, reef; opening is a large river
- 4 partially protected by sand bar, reef; opening is a small stream
- 5 fully separated from lake, but seasonal inundation possible
- 6 fully separated from lake by permanent sand bar, dune, dyke (why sample?)

Water level (select as many as necessary)

- 1 Water level stabilized by dyke (why sample?)
  - 2 Hydrology influenced by culvert, road
  - 3 Evidence of recent water level change (e.g., artificial dyke pumping)
  - 4 Evidence of long-term water level change (lake level)
  - 5 Weather-related current (onshore wind inducing seiche)
  - 6 Water level change not observed
- WL comment:

Sketch cross-section of riverine sites



**Habitat Structure**

Habitat Types (at scale of the entire wetland polygon)

(circle all present)

riprap	shallow emergent (shrubby)	shallow emergent (herbaceous)
bedrock	floating leaf	submergent
boulder	open water	undercut bank
cobble	riverine / erosional	riverine / depositional
sand	wet meadow	muddy / unvegetated shoreline
organic detritus	island	hummock
muck		bog mat

**Vegetation Zone Structure (choose only one)**

- 1 no vegetation
- 2 zones by depth
- 3 uniform distribution (e.g., single-species stand or even distribution of taxa all mixed together)
- 4 patchwork mosaic (e.g., patches of cattail, bulrush, SAV, etc)

**Disturbance (circle all present in site or within 250 m of site)**

RipRap	Sewage Discharge	Water Diversion	Boat channels (#):
Dredging (#)	Industrial Discharge	Channelization	Mowing/veg removal (% of site):
Marina	Rec. docks (#):	Ship docks (#):	Shoreline Modification (describe below)

Shoreline modifications (describe):

Recreational activities:    swimming        sailing        fishing        motor-boating        PWC

Pollution:    Public Litter        Commercial Refuse        Petroleum        Sewege  
    Large Equipment        Household Appliances

Evidence and location of other disturbance (incl. natural disturbance such as beaver, carp, muskrat) :

**Site not sampleable for bugs or fish because...**

Acceptable reasons: no access, wetland no longer exists, water too deep/shallow, vegetation too dense (name it). Please describe below.

Version 2

Site ID:

Site Name:

Date:

<b>Pre-launch Checklist:</b> <input type="checkbox"/> Calibrate meters _____ (signature) <input type="checkbox"/> Notify DNR, others for sampling permission <input type="checkbox"/> Nets intact, no holes	<input type="checkbox"/> Download GPS points <input type="checkbox"/> Download site information <input type="checkbox"/> Upload GPS points to NRRI <input type="checkbox"/> Update site information in site database
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**Crew names:**

**Field crew chief:**

**Weather:** Dry Damp/Haze/Fog Drizzle Rain **Air Temp (F):** **% Cloud Cover:** **Wind:** onshore offshore alongshore

**Past 24 hr weather notes:**

**Seiche Evidence:** onshore offshore none

**Important reminders about this site:**

Site characterization form	Invertebrate forms	Fish forms	Water Quality
<input type="checkbox"/> Photos of site <input type="checkbox"/> Sketch of riverine site <input type="checkbox"/> Boat launch GPS waypoint	Zones sampled (list): <input type="checkbox"/> Zone: <input type="checkbox"/> Zone: <input type="checkbox"/> Zone: <input type="checkbox"/> Zone:  <input type="checkbox"/> Samples labeled <input type="checkbox"/> Sediment characterization <input type="checkbox"/> Water depth	Number of nets per zone: _____ Zone: _____ Zone: _____ Zone: _____ Zone:  <input type="checkbox"/> Fish length & anomalies <input type="checkbox"/> Unidentified fish preserved & labeled	Zones sampled (list): <input type="checkbox"/> Zone: <input type="checkbox"/> Zone: <input type="checkbox"/> Zone: <input type="checkbox"/> Zone:  <i>In Situ</i> WQ samples by: <input type="checkbox"/> Zone <input type="checkbox"/> Replicate

Overall site info	Invertebrate Habitat	Fyke net habitat	
<input type="checkbox"/> Shoreline & landcover <input type="checkbox"/> Site morphometry/hydrology <input type="checkbox"/> Habitat & vegetation patches <input type="checkbox"/> Disturbance and pollution <input type="checkbox"/> River cross-section sketch	<input type="checkbox"/> Plant quadrats <input type="checkbox"/> Secchi depth/turbidity tube <input type="checkbox"/> Sediment characterization <input type="checkbox"/>	<input type="checkbox"/> Plant quadrats <input type="checkbox"/> Secchi depth/turbidity tube <input type="checkbox"/> Sediment characterization <input type="checkbox"/>	<input type="checkbox"/>

**Notes:** List broken equipment, supplies needed, notes for the next crew

I verify that the datasheets for this site are complete and accurate: \_\_\_\_\_ (field crew chief signature)

**Macroinvertebrate / Water Quality Field Data Sheet**

Site ID: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Sheet \_\_\_\_\_ of \_\_\_\_\_ for site \_\_\_\_\_

Crew code: \_\_\_\_\_  
 Crew leader: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Camera ID: \_\_\_\_\_

Finishing incomplete site (check)

Zone name (veg type)	
Start/end time	
Zone contiguous or patches?	
Zone or patch size (m x m)	
Photos of zone	


Replicate Number	1	2	3	1	2	3
Latitude						
Longitude						
Waypoint ID						
Depth (m)						
Direction & dist to depth 0						
Quadrat photo #'s						
<b>Coverage at water surface (sum to 100%)</b>						
% Emergent						
dominant sp. or gen.						
% Floating leaved						
dominant sp. or gen.						
% SAV floating at the surface						
dominant sp. or gen.						
% Floating filamentous algae						
% Open water						
<b>Coverage at sediment surface (sum to 100%)</b>						
% Standing emergent stems (living or dead)						
dominant sp. or gen.						
% SAV stems						
dominant sp. or gen.						
% Course detritus (lying on bottom)						
% Filamentous algae						
% Bare sed. (no veg or detritus)						
Check box if unable to assess:						
Reason for not assessing:						
Organics Depth (cm)						
Substrate texture (dom/sub)						
Sample for % organic sed						
Number of 1m net sweeps						
Person-minutes picking						
Number of organisms						
Number of vials per rep						

SEE FISH FORM FOR WQ DATA (CHECK)

In situ water quality	1	2	3	1	2	3
<b>Primary</b>						
Secchi tube (cm)						
Temperature (°C)						
Specific cond. (µS cm-1)						
DO (% Saturation)						
DO (mg/L)						
pH						
<b>Duplicate</b>						
Secchi tube (cm)						
Temperature (°C)						
Specific cond. (µS cm-1)						
DO (% Saturation)						
DO (mg/L)						
pH						

WQ meter data file ID	Prim	Dup	Prim	Dup	Prim	Dup	Prim	Dup	Prim	Dup	Prim	Dup
Tot. Diss. Solids (g L <sup>-1</sup> )†												
Turbidity (NTU)†												
Redox pot. (mv)†												
In situ chloro. a (µg/L)†												
<b>Total Alk. (mg CaCO<sub>3</sub> L<sup>-1</sup>)</b>												
<b>Pheno. Alk. (mg CaCO<sub>3</sub> L<sup>-1</sup>)</b>												

†=optional parameters

Site ID:	Sampling: initial    reset		Orientation to zone (parallel/perp/angle):											Crew code:
Site name (opt):	Net-rep #:		Date set:			Date ck:			Unkn/Vouch Jars					
Zone name (veg type):	Fyke size: small    large		Time set:			Time ck:			Collectors:					
Taxa (length in mm)	1	2	3	4	5	6	7	8	9	10	11	12	13	Comments
TL														
TL													X	
#														Total
TL														
TL													X	
#														Total
TL														
TL													X	
#														Total
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TL														
TL													X	
#														Total

Anomalies: A=anchor worm B=black spot C=leeches D=deformities E=eroded fin F=fungus I=ich L=lesions N=blind P=parasites Y=popeye S=emaciated W=swirl scales T=tumor X=dead Z=other

**Water depth at net frame (m):**

Set Depth (m): \_\_\_\_\_ Pull Depth (m): \_\_\_\_\_

**Underwater Set? (circle):** Yes    No

**Water depth above net frame:** Set (m): \_\_\_\_\_ Pull (m): \_\_\_\_\_

**Water/Weather/Wind/Net Conditions:**

**Net sample efficiency (check, and indicate any problems below):**

Fished OK \_\_\_\_ Had Minor Problem \_\_\_\_ DID NOT FISH \_\_\_\_

**Conditions:** Net twisted, caught, obstructed, torn open, disturbed, Other:

Taxa (length in mm)	1	2	3	4	5	6	7	8	9	10	11	12	13	Comments
TL														
TL														
#														Total
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General info		Vegetation/Quadrat		In situ Water Quality	
Veg Zone:	Contig. or patch?	Coverage at water surface (sum to 100%)		Primary	Duplicate
Zone or patch size (m x m):		% Emergent		Temp (C)	Meter data file ID:
Direction & distance (m) to depth 0:		dominant sp. or gen.		Scond(uS)	Redox(mV)
Organics depth (cm):		% Floating leaved		DO(%)	Chl a
GPS#	Lat: Long:	dominant sp. or gen.		DO(mg/L)	Pheno Alk
GPS Unit ID:		% SAV floating at the surface		Tot Alk	Turbidity (ntu)
Camera ID (if fish pictures taken):		dominant sp. or gen.		pH	TDS
Quadrat Photo #'s:		% Floating filamentous algae		Secchi Tube (cm)	
Zone Photos:		% Open water		Substrate texture: 1 _____ 2 _____	
		Coverage at sediment surface (sum to 100%)		<b>SEE BUG FORM FOR WQ DATA</b> Sample for %organic sed (optional)  Notes:	
		% Standing emergent stems (living or dead)			
		dominant sp. or gen.			
		% SAV stems			
		dominant sp. or gen.			
		% Course detritus (lying on bottom)			
		% Filamentous algae			
		% Bare sed. (no veg or detritus)			
		Check box if unable to assess:			
		Reason for not assessing:			

Sample Vol for lab WQ:
SRP
TP (opt)
NO <sub>3</sub>
NH <sub>4</sub>
TN (opt)
Other:
Chlorophyll filter (y/n)

## Codes for Data Sheets:

Label Protocol:	Site ID (from map)	Date (month DD, YY)
	Zone name	Jar x of X (if multiple jars per sample or net)
	Rep number & net size	Crew code
	Waypoint #	Crew chief name

## Part II

### 1 Vegetation zones

**Typha:** Typha (cattail)

**Lily:** Nuphar-Nyphaea (water lily, combined)

**In Schoen:** Inner (dense) Schoenoplectus (bulrush)

**Out Schoen:** Outer (sparse) Schoenoplectus (bulrush)

**Pelt-Pont:** Peltandra-Sagittaria-Pontederia (arrow-arum-arrowhead-pickerel weed)

**OW:** open water

**Sparg:** Sparganium (bur-reed)

**Mead:** Wet meadow

**SAV:** Submersed aquatic vegetation

**Bog:** Floating bog mat

### 2 Substrate Composition

*Choose dominant, subdominant, sub-sub dominant (if necessary)*

#### *Mineral substrates*

**CL:** Clay (sticky)

**SL:** Silt (silky smooth)

**SD:** Sand (gritty, grainy)

**GR:** Gravel (4 mm to quarter)

**PB:** Pebble (quarter to fist-size)

**CB:** Cobble (fist-size to basketball)

**BL:** Boulder (> basketball to small car size)

#### *Organic substrates*

**MU:** Muck (black ooze, plant particles not discernable)

**PT:** Peat (thick mat of partially-broken-down plant particles of bog plants)

**DT:** Detritus (plant remains from previous winter, typically reeds, cattails)

**WD:** Wood (write note if thick wood chips)

## Common Vegetation Taxa

Genus	Common	Genus	Common
<i>Alisma</i>	Water Plantain	<i>Phalaris</i>	Canary Reed Grass
<i>Bidens beckii</i>	Water Marigold	<i>Phragmites</i>	Cane Grass
<i>Brasenia schreberei</i>	Water Shield	<i>Pistia</i>	Water Lettuce
<i>Calla</i>	Water Arum	<i>Pontederia</i>	Pickeralweed
<i>Caltha</i>	Marsh Marigold	<i>Potamogeton</i>	Pond Weed
<i>Carex</i>	Sedge	<i>P. amplifolius</i>	
<i>Ceratophyllum</i>	Coon Tail	<i>P. crispus</i>	
<i>Chara</i>	Water Cabbage	<i>P. natans</i>	
<i>Eleocharis</i>	Spike Rush	<i>P. pectinatus</i>	
<i>Elodea</i>	Water weed	<i>P. richardsonii</i>	
<i>Equisetum</i>	Horse Tail Fern	<i>Ranunculus</i>	Buttercup
<i>Hippuris</i>	Water Mare's Tail	<i>Sagittaria</i>	Arrowhead
<i>Iris</i>	Iris (blue flag), yellow flag is non-native	<i>Schoenoplectus/Scirpus</i>	Bulrush
<i>Juncus</i>	Rush	<i>Sium</i>	Water Parsnip
<i>Lemna</i>	Duck Weed	<i>Sparganium sp.</i>	Bur Reed
<i>Lythrum</i>	Loosestrife (purple loosestrife is non-native)	<i>Spirodela</i>	Great Duck Weed
<i>Myriophyllum</i>	Water Milfoil	<i>Typha</i>	Cattail
<i>Najas</i>	Bushy Pondweed	<i>Utricularia</i>	Bladderwort
<i>Nelumbo</i>	Lotus lily	<i>Vallisneria</i>	Water Celery
<i>Nuphar</i>	Water Lily	<i>Zizania</i>	Wild Rice
<i>Nymphaea</i>	Pond Lily		

## Fyke net problem codes:

A: Depth: A1 too deep; A2 too shallow

B: Sediment: B1 unconsolidated; B2 rocky; B3 bedrock; B4 unsafe bog

D: Nets damaged or missing

H: No habitat available

M: Mechanical problems: M1 vehicle; M2 boat

R: Rough surf

S: Size of site too small

W: Weather not permitting

O: Other, please specify

P: Permission lacking

## Water quality problem codes:

A: Depth: A2 too shallow

B: Sediment: B2 rocky; B3 bedrock; B4 unsafe bog

M: Mechanical problems: M2 boat; M3 meters

O: Other; please specify

W: Weather not permitting

## Invertebrate problem codes:

A: Depth: A2 too shallow

B: Sediment: B4 unsafe bog

N: Not done; explain on data sheet

O: Other; please specify

W: Weather not permitting